

INSTRUCTIONS

1

INTRODUCTION

- title
- objective
- list of materials/tools

2

LANGUAGE AND VOCABULARY:

- Use of Imperative Verbs
- Clarity and Simplicity

3

SEQUENCING:

- Use a step-by-step approach (in logical order)
- Use transitional words (First, next, then, finally....)

4

CLARITY AND CONCISENESS:

- Eliminate unnecessary words

5

VISUAL AIDS AND EXAMPLES:

- Use images to improve understanding.
- Provide examples of instructions

TIP

IMPERATIVE

AFFIRMATIVE:

- Base form of the verb : *'Turn off the light' , ' Open the window'*

NEGATIVE:

DON'T + Base form: *'Don't go!' , 'Don't be late'*